

# Notice of Meeting

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## Health and Wellbeing Board

**Thursday 22 February 2024 at 9.30 am**  
in Council Chamber Council Offices  
Market Street Newbury

This meeting can be viewed online at: [www.westberks.gov.uk/hwbblive](http://www.westberks.gov.uk/hwbblive)

**Please note that a test of the fire and lockdown alarms will take place at 10am. If the alarm does not stop please follow instructions from officers.**

Date of despatch of Agenda: Wednesday, 14 February 2024

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver on (01635) 519486  
e-mail: [gordon.oliver1@westberks.gov.uk](mailto:gordon.oliver1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk).



WestBerkshire  
C O U N C I L

**Agenda - Health and Wellbeing Board to be held on Thursday, 22 February 2024**  
(continued)

**To:** Councillor Alan Macro (Executive Portfolio Holder: Adult Social Care and Health Integration) (Chairman), Sarah Webster (Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board) (Vice Chairman), Councillor Jeff Brooks (Executive Portfolio Holder: Acting Leader, Strategy, Communications, Governance and Transformation), Councillor Heather Codling (Executive Portfolio Holder: Children, Education and Young People's Services), Councillor Janine Lewis (Portfolio Holder for Public Health, Culture, Leisure, Sport and Countryside), Councillor Joanne Stewart (Shadow Portfolio: Adult Social Care; Integrated Health; Public Health), Councillor David Marsh (Minority Group Spokesperson on Health and Wellbeing), John Ashton (Director of Public Health for Reading and West Berkshire), Paul Coe (Executive Director - Adult Social Care), AnnMarie Dodds (Executive Director - Children and Family Services), Matthew Hensby (Sovereign Housing), Jessica Jhundoo Evans (Arts and Leisure Representative), Helen Kenny (Thames Valley Police), Stephen Leonard (Royal Berkshire Fire & Rescue Service), Janet Lippett (Royal Berkshire NHS Foundation Trust), Sean Murphy (Public Protection Manager), April Peberdy (Acting Service Director - Communities and Wellbeing), Garry Poulson (Voluntary Sector Representative), Dr Heike Veldtman (Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board), Helen Williamson (Berkshire Healthcare NHS Foundation Trust) and Fiona Worby (Healthwatch West Berkshire)

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# Agenda

## Part I

**Page No.**

### Standard Agenda Items 1

- |   |                                                                                                                   |         |
|---|-------------------------------------------------------------------------------------------------------------------|---------|
| 1 | <b>Apologies for Absence</b><br>To receive apologies for inability to attend the meeting (if any).                | 7 - 8   |
| 2 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of the Board held on 7 December 2023. | 9 - 16  |
| 3 | <b>Actions arising from previous meeting(s)</b><br>To consider outstanding actions from previous meeting(s).      | 17 - 18 |

**Agenda - Health and Wellbeing Board to be held on Thursday, 22 February 2024**  
(continued)

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|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 4 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .<br><br>The following are considered to be standing declarations applicable to all Health and Wellbeing Board meetings: <ul style="list-style-type: none"><li>• Councillor Alan Macro – Governor of Royal Berkshire Hospital NHS Foundation Trust, and West Berkshire Council representative on the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Partnership; and</li><li>• Councillor Janine Lewis – Governor of Berkshire Healthcare NHS Foundation Trust.</li><li>• Councillor Jo Stewart – related to Head of Contracts Management at Royal Berkshire NHS Foundation Trust.</li></ul> | 19 - 20 |
| 5 | <b>Public Questions</b><br>Members of the Health and Wellbeing Board to answer questions submitted by members of the public in accordance with the Meeting Rules contained in the Council's Constitution.<br><br><i>(Note: There were no questions submitted relating to items not included on this Agenda.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 21 - 22 |
| 6 | <b>Petitions</b><br>Councillors or Members of the public may present any petition which they have received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 23 - 24 |
| 7 | <b>Membership of the Health and Wellbeing Board</b><br>To agree any changes to Health and Wellbeing Board membership.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 25 - 26 |

## Items for discussion

### Strategic Matters

- |   |                                                                                                                                                                      |         |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 8 | <b>ICB Primary Care Strategy</b><br>Purpose: To present the draft ICB Primary Care Strategy for comment, and encourage Members to promote it through their networks. | 27 - 44 |
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**Agenda - Health and Wellbeing Board to be held on Thursday, 22 February 2024**  
(continued)

- 9 **Resilience of Community Pharmacies** To Follow  
Purpose: To present the findings of the ICB's study of the resilience of community pharmacies in West Berkshire.

**Operational Matters**

- 10 **Changes to Pharmaceutical Services** 45 - 242  
Purpose: To provide details of recent and planned changes to pharmaceutical services in West Berkshire and advise the Health and Wellbeing Board on the implications for the West Berkshire Pharmaceutical Needs Assessment.
- 11 **Right Care, Right Person - 3 Month Update** 243 - 252  
Purpose: To provide an update on the implementation of the Right Care, Right Person approach in West Berkshire.
- 12 **Health and Wellbeing Board Dashboard** To Follow  
Purpose: To present the new performance dashboard developed jointly with Reading Borough Council.
- 13 **Voluntary Sector Update** 253 - 254  
Purpose: To highlight joint working and partnerships that are happening in the sector and to agree a template for reporting to the Board on sector successes and difficulties.

**Other Information not for discussion**

- 14 **Young People and Vaping** 255 - 260  
Purpose: To set out the work being undertaken to reduce the consumption of vaping products by young people.
- 15 **West of Berkshire Safeguarding Adults Board - Annual Report 2022/23** 261 - 278  
Purpose: To present the West of Berkshire Safeguarding Adults Board Annual Report for 2022/23.
- 16 **Health and Wellbeing Board Sub-Group Updates** 279 - 292  
Purpose: To provide a summary of recent activities and future actions for each of the Health and Wellbeing Board Sub-Groups.
- 17 **Members' Question(s)** 293 - 294  
Members of the Health and Wellbeing Board to answer questions submitted by Councillors in accordance with the Meeting Rules contained in the Council's Constitution.

## **Standard Agenda Items 2**

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|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 18 | <b>Health and Wellbeing Board Forward Plan</b><br>An opportunity for Members of the Health and Wellbeing Board to suggest items to go on to the Forward Plan. | 295 - 296 |
| 19 | <b>Future meeting dates</b><br>Next meeting: 9.30am on 2 May 2024                                                                                             |           |

Sarah Clarke  
Service Director: Strategy and Governance

If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519462.